

Edsembli Elementary Progress Report Card Guide (Grade 1 – 8)

Version 2.0

Student Information and Administrative Services

Oct 2023

Niagara Catholic's edsembli Report Card site: https://mw.ncdsb.com

edsembli connectEd

Central Office Central Office

Elementary

Alexander Kuska K.S.G. Catholic E S. Assumption Catholic E S Canadian Maryan, Catholic E S St John Henny Neuman Catholic E S Father Hennpein Catholic E S Holy Name Catholic E S Michael J Erennan Catholic E S Michael J Erennan Catholic E S Niagara Catholic I Catholic E S Niagara Catholic I S Niagara Catholic I S Niagara Catholic E S Our Lady Of Fatima Catholic E S (s) Our Lady Of Fatima Catholic E S (G) Our Lady Of Mount Carmel Catholic E S Our Lady Of Workon Catholic E S Sared Heart Catholic E S St Alfree Catholic E S St Andrew Catholic E S St Charles Catholic E S St Christopher Catholic E S St Denis Catholic E S St Edward Catholic E S St Edward Catholic E S St Gabre Catholic E S St George Catholic E S St Johne Catholic E S St Joseph Catholic E S (s) St Keim Catholic E S St Mark Catholic E S St Martin Catholic E S St Mary Catholic E S (n) St Mary Catholic E S (n) St Micholac Catholic E S St Nicholac Catholic E S St Nicholac Catholic E S (n) St Patrick Catholic E S (n) Patrick Catholic E S (n) Patrick Catholic E S St Theresa Catholic E S When asked by your Internet browser, you will need to allow Pop Ups in order to be able to use the edsembli reporting site effectively.

Click on your school's name to access the edsembli Reporting site.



NIAGARA CATHOLIC DISTRICT SCHOOL BOARD CONNECT Login Credentials are your Niagara Catholic ncdsb.com Email and Password

Sign in with your organizational account

t@ncdsb.com

Sign in

Click here to reset your NCDSB computer account password.



Ma	rks/Comments by Stu	udent	Student		
< <u>IVI</u>	anu > <u>Achievement</u> > Warks/Co	mments by	Student		
Теа	cher: (Alexander	(Alexander Kuska 🗸			Select the Student from the
Cla	ss: All	All			- dropdown list
Stu	ident:	~			
Тор	vic(s)	Class	Programs	Progress	
Θ	Learning Skills and Work Habits (1-6)	LSK01Ec		±1	
	Responsibility	LSK01Ec			
	Organization	LSK01Ec			Enter the Learning skills in each of
	Independent Work	LSK01Ec			the 6 boxes
	Collaboration	LSK01Ec			
	Initiative	LSK01Ec			
	Self-Regulation	LSK01Ec			E G S
Θ	Language (1-6)	ENG01Ec	OESL/ELD OIEP ONA		Ν
	Reading	ENG01Ec			
	Writing	ENG01Ec			
	Oral and Visual Communication	ENG01Ec			
	Media Literacy	ENG01Ec			Enter a mark in the white box for
Θ	French (1-6)	FSF01Fb	OESL/ELD OIEP ONA	<u>*</u>	each of the appropriate strands
	Listening	FSF01Fb			
	Speaking	FSF01Fb			
	Reading	FSF01Fb			DVVVV
	Writing	FSF01Fb			
	Mathematics (1-6)	MAT01Ec		*	Enter a comment for the appropriate
Θ	Health and Physical Education (1-6)	PPL01Ec			strands as indicated by your principal
	Health Education	PPL01Ec			
Θ	Health and Physical Education (1-6)	PPH01Ec			
	Physical Education	PPH01Ec		1	Programs can be entered for
	Science and Technology (1-6)	SCT01Ec		1	individual students
	Social Studies (1-6)	CSS01Ec	🛛 ESL/ELD 🗍 IEP <	1	
Θ	The Arts (1-6)	ATC01Ec			

Marks/Comments by Class

Class:	107 - 1FRA -	~	Select the class from the dropdown
No terms	107 - 1FR	A -	
	ADD01Ec	- Arts, Drama	
		- Arts, Music	
	AVI01Ec -	Arts, Dance Arts, Visual	
	CSS01Ec	- Social Studies	
	ENG01Ec	- English	
	FSF01Fb	French, Core	
	LSK01Ec ·	 Learning Skills 	
	MAT01Ec	 Mathematics 	
	PPH01Ec	- Physical Education	
	PPL01Ec	Health Education	
	SCIDIEC	- Science & Technolog	
 Mathematics 	~	T	
	Mathematics (1-6)		
		Enter the Marks in the	ne white box. Once the class is complete change to a
	_	different class in the	dropdown. Marks are saved as you move to the next box.
	_		
ht			
	•		
	1	Enter comments for	the appropriate classes as determined by the principal.
	t	Comments are saved	a when you click OK.
	1		



Context Sensitive Words can be used to pull the appropriate pronoun into the comment based on the gender entered in edsembli SIS for the student.

Show Deleted Students

Click on the Options button (cog in the header)



Click Show Deleted Students

Options	
General Options	
Multiple Schools	Show classes from all my schools
Layout:	Items within categories 🗸
Assessment Typ	e: (show all) 🗸
Mark Display:	No Formatting 🗸 (calculated marks)
	Show deleted students

This will show the student name with a line through it so that achievement can be entered

Class entry of Program Details (IEP, ESL and NA)
Menu > Achievement
Achievement
Marks/Comments by Student
Marks/Comments by Class
Copy Markbooks
Report Card Details On the Achievement screen, click on Report Card Details
<u>Menu</u> > <u>Achievement</u> > Report Card Details
Report Card Details
Student Programs
Select Student Programs by Class

Class	Title
1FRA	
ADD01Ec	Arts, Drama
AMU01Ec	Arts, Music
ATC01Ec	Arts, Dance
AVI01Ec	Arts, Visual
CSS01Ec	Social Studies
ENG01Ec	English
FSF01Fb	French, Core
LSK01Ec	Learning Skills
MAT01Ec	Mathematics
PPH01Ec	Physical Education
PPL01Ec	Health Education
SCT01Ec	Science & Technology

Click on the Appropriate Class



Click on the appropriate boxes and then click Save or Save & Go Back when complete

Printing the Report Card



From the Achievement menu click on Ontario Provincial Report Cards

Ontario Provincial Report Cards

Report Type ● Elementary ○ Secondary Settings				
Report Date:	10/19/2023			
Page:	All 🗸			
	Include Decimals			
Report Information				
Term:	Progress Report 🛛 🗸			
Include Alternate Hereit	omeroom Teacher			
Include Rotary Tead Report Period Ending:	cher 11/04/2022			

Enter the appropriate Report Date and Report Period Ending

Include Alternate Homeroom Teacher if there are multiple homeroom teachers

Include Rotary Teacher to enter the name of the French or PTM teachers beside the strand